

Fiscal Year 2009 Operating Plan

Green: Information provided by cooperator. Red: Information provided by ITA team leader.

Cooperator	#	Category	Activity: <u>Brief Description</u>	Destination/ Traveler(s)/ Breakdown/ Additional Description	Anticipated Start	Anticipated End	Cooperator's Spending	Requested Priority	Admin Funds Requested
ASME	2	Travel	EXAMPLE: Attend ASTM International training for PRC Officials.	EXAMPLE: Beijing. TL Hijikata: Fare = 2500. Fare Beijing to Shanghai = 800. Hotel: 145 @7 days = 1015. M&IE of 96 @ 7 days = 672. Transpo = 200. Other = 50. Subtotal = 5237; Standards Attache (Beijing): Fares from Beijing to Shanghai = 800. Hotel: 145 @3 days = 435. M&IE of 96 @ 3 days = 288. Transpo = 200. Other = 50. Subtotal = 1773. TOTAL = 5237 + 1773 =7010.	Dec 01 -	Dec 15	35,000	2	7,010